

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
January 09, 2024**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Sarah Elkins, John Little, Valerie Pritt; City Manager Misty Hill, Treasurer Susan Honaker, Director of Public Works Tony Legg, Police Chief Chris Teubert and Fire Chief Joey Thomas.

VISITORS: Bill Dyer with WV Employee Benefits and Tammy Barker with the Greenbrier East Project Graduation.

CALL TO ORDER: Finance Chairman Arron Seams called the Finance Committee meeting of the City of Lewisburg to order at 7:00 p.m.

Video Lottery Funding- Greenbrier East High School Project Graduation

Tammy Barker from the Greenbrier East High School Project Graduation committee stated their total budget for the project was \$30,674.00. They are asking for \$4,000.00 for the food budget.

Councilmember Little made a motion to recommend approval of a Video Lottery Funding request in the amount of \$4,000 from the Greenbrier East High School Project Graduation program. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Resolution 541, Water System Improvement Project Pay Request #20

Mayor White made a motion to recommend approval of Resolution 541, Water System Improvement Project Pay Request #20 relating to services for the water system improvements project and authorizing payment thereof in the amount of \$3,200,814.01. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Resolution 542, Public Works Building Pay Request #11

Councilmember Johnson made a motion to recommend approval of Resolution 542 approving invoices in the amount of \$ 213,719.39 relating to services for the public works building construction and authorizing payment thereof. Councilmember Elkins seconded the motion. With all in favor the motion carried.

Resolution 539, City of Lewisburg Storm water Study (CDBG-MIT funds) Pay Request #6

Councilmember Little made a motion to table Resolution 539 Councilmember Johnson seconded the motion. With all in favor the motion carried.

Resolution 540, Opioid Settlement Bank Account Setup

Councilmember Elkins made a motion to recommend approval of Resolution 540, Opioid Settlement Bank Account Setup. Councilmember Johnson seconded the motion. With all in favor the motion carried. The City will receive a check in the amount of \$266,518.00 from the Opioid settlement.

The Thrasher Group, Inc. Pay Request #10

Councilmember Pritt made a motion to recommend approval of Pay Request #10 to the Thrasher Group for the schematic design, design development construction documents bidding, construction administration, and geo technical services for the Fire House construction project in the amount of \$22,312.50. Mayor White seconded the motion. With all in favor the motion carried.

Lease Purchase- Bucket Truck

Councilmember Little made a motion to table the lease purchase agreement of the Bucket Truck. Councilmember Johnson seconded the motion. With all in favor the motion carried.

HVAC replacement in Council Chambers located in City Hall

The City received two quotes for the replacement of a HVAC system in Council Chambers located in City Hall. \$20,444.40 from Southern Air and \$19,810.46 from Total Tech.

Councilmember Johnson made a motion to recommend approval to accept the quote from Total Tech in the amount of \$19,810.46 for the replacement of a HVAC system in the Council Chamber of City Hall. Mayor White seconded the motion. With all in favor the motion carried.

American Disability Act – Voluntary Compliance Agreement

Councilmember Johnson made a motion to recommend approval for Mayor White to sign a Voluntary Compliance Agreement between the Federal Highway Administration and the City of Lewisburg for the American Disability Act. Mayor White seconded the motion. With all in favor the motion carried.

Amendment to Personnel Policy

Councilmember Little made a motion to recommend approval of an amendment to the Personnel Policy in the Holiday Pay section as presented. Councilmember Johnson seconded the motion. With all in favor the motion carried.

Health Insurance Renewal

A lengthy discussion was held with Bill Dyer from WV Employee Benefits regarding options for the City health insurance renewal.

Councilmember Little made a motion to recommend approval of the health insurance renewal in the amount of \$1,293,627.04 as presented. Councilmember Pritt seconded the motion.

COMMUNICATONS FROM CITY MANAGER:

City Manager Hill stated the DNR has announced they are interested in establishing a new kayak launch at the Hopper Trailhead parking lot alongside the Greenbrier River Trail.

APPROVAL OF MINUTES:

December 12, 2023

Councilmember Elkins made a motion to approve the minutes of the December 12, 2023 Finance Committee meeting. Councilmember Pritt seconded the motion. With all in favor the motion carried.

ADJOURNMENT:

Councilmember Elkins made a motion to adjourn the meeting at 9:02 p.m. Councilmember Pritt seconded the motion. With all in favor the motion carried.